

**MEXICO BEACH COMMUNITY DEVELOPMENT COUNCIL**  
**MINUTES OF MEETING**

Type: Monthly Meeting

When: Thursday, November 18, 2021 - Mexico Beach Welcome Center

Attending:

Sandie Yarbrough	Director	Wylie Petty	Director
Cathey Hobbs	Director	Robert Carroll	Director
Jack Mullen	Director	Mike Burke	Attorney (Phone)
Al Cathey	Director	Kimberly Shoaf	President
Shawna Wood	Director	Kathy Krum	

The meeting was brought to order at 10:02 a.m. Roll was called and a quorum was present. After review, a motion was made by Director Cathey and seconded by Director Petty to approve the October 21, 2021 meeting minutes. The motion passed unanimously.

**Financial Report:** President Shoaf presented the current year-to-date financial report. Discussion followed. After discussion, a motion was made by Director Cathey and seconded by Director Petty to approve the financial report. The motion passed unanimously.

- Director Carroll joined the meeting

**Tourist Development Tax Collections:** Tyler Miller and Michael Remick, Tourist Development Tax Field Agents, presented a 2021-year end Statistical and Graphical power point to the board. The presentation explained the breakdown of the monthly bed tax collections and comparison to previous years. The report showed a continual increase in the number of units available in Mexico Beach. Discussion followed.

**Ongoing Business:**

- **Beach Restoration Project Update**-President Shoaf stated that the beach restoration project is continuing to move forward and that Lisa is still waiting for the federal permit.
- **Audit FY21 Update**-President Shoaf shared with the board that the audit is ongoing, and she is sending the auditors information as requested.
- **Welcome Center Sign**-President Shoaf presented the board a picture of the Welcome Center sign that was placed on the front of the building, with the comparison picture of what the board had agreed on previously. Discussion followed. After discussion it was decided that the Welcome Center sign needed to be corrected to match the signage originally agreed on.

**New Business:** None

**Presidents Report:**

- **Thanksgiving Office Hours**-President Shoaf stated that the Welcome Center would be closed November 25<sup>th</sup> and November 26<sup>th</sup> for the Thanksgiving Holidays.
- **Christmas Office Hours**-President Shoaf stated that the Welcome Center would be closed December 24<sup>th</sup> for Christmas Eve and Monday December 27<sup>th</sup> in observance of Christmas Day.

President Shoaf shared that 2022 Mexico Beach calendars are in. She informed the board of the Christmas Tree lighting taking place on December 5<sup>th</sup> at 6:00 pm. President Shoaf shared that this year's tree lighter will be Board Chairman, Sandie Yarbrough. President Shoaf shared that she is in the process of

updating the policy and procedures manuals and will have those for the Board's review soon. She shared that she has received a mockup of the outside bathroom and that the cost would be around \$10,000 and that it was put on hold at this time.

A motion was made by Director Cathey and second by Director Mullen to adjourn the meeting. The motion passed unanimously.

Robert Carroll  
Secretary/Treasurer  
/KK