



Mexico Beach Community Development Council Monthly Meeting

Thursday, August 20, 2026 | Conference Room, Welcome Center

I. Call Meeting to Order

Chairman Carroll called the meeting to order at 9:00 am.

II. Roll Call

Robert Carroll (Chair)

Ethann Oldham (Secretary/Treasurer)

Steve Cox

Bart Wood

Gloria Sanchez (Vice-Chair)

Tangie Horton

Six Directors present at the time of roll call, quorum was made. Director Welle and Director Connor were absent. Mike Burke, legal counsel, called into meeting.

- a. **Approve July 16th, 2026, Monthly Meeting Minutes-** Motion made by Director Oldham, seconded by Director Cox to approve. Motion passed unanimously.
- b. **Acknowledgement of the Tourist Development Tax Collections-** President Shoaf presented the TDT collection reports stating that June numbers were great and expecting July to be even better. Discussion followed.

III. Request to Address the Board on Agenda Items- None

IV. Financial Report-

President Shoaf presented the Financial Report. Discussion followed. Motion was made by Director Sanchez and seconded by Director Oldham to approve the financial report. The motion passed unanimously.

V. Ongoing Items

- a. **Beach Restoration & Dune Walkover-** President Shoaf stated the Dewberry had completed their study and are currently compiling the data into a report. Based off conversations, President Shoaf stated that at a quick glance it appears no major erosion was noticeable. President Shoaf stated that the dune walkovers are continually being worked on but does not have a completion date to report. Discussion followed.
- b. **Resolution No. 26-001 Repeal-** Mr. Burke stated that Resolution No. 26-002 calls for the repeal of Resolution No. 26-001 and updates the bank signatories. Discussion was made. A motion was made by Director Cox and seconded by Director Oldham to adopt Resolution No. 26-002 as presented by Mr. Burke. The motion passed unanimously. A second motion was made by Director Oldham and seconded by Director Sanchez for the updated bank signatories to be Chairman Director Robert Carroll, Vice-chair Director Gloria Sanchez, Sec/Treasurer Director Ethann Oldham and Director Conner as an alternate. The motion passed unanimously.

VI. Discussion Items

- a. **Baysavers Support Request-** President Shoaf stated that members from the Baysavers Organization had requested support for funding of their outlying waterways study. President Shoaf stated that she had reviewed State Statue 125.0104 regarding TDT allocations, as well as spoken to TDC Director Griff Griffiths, and that it would not be



appropriate to expend TDT dollars for this study. President Shoaf noted that the board could consider supporting the construction part, once the study, scope of work, and permits were complete and that she shared possible grant opportunities with the organization to help in their study costs. Director Cox stated that he was an active member of Baysavers and that the City of Mexico Beach will be financially contributing towards the study along with the City of Port St. Joe, Gulf County BOCC, and Franklin County BOCC. Discussion followed.

- b. **RFQ Landscaping Services**-President Shoaf presented an RFQ for the landscaping services for the Welcome Center per request of Director Connor. Discussion followed. Director Carroll suggested listing weed control as a separate task order and have the RFQ placed on the BOCC website as an additional advertising source. After discussion a suggestion was made to make it a three-year contract with a one-year optional renewal period. President Shoaf stated she would make the changes as directed and would place the RFQ out for advertisement. The board requested the submitted RFQ's to be presented at the October board meeting.

- VII. **Presidents Report**-President Shoaf presented the Social Media Report completed by Adrienne. She stated that the October board meeting date will be moved to October 8 and that Madden will be presenting the marketing plan for FY2027. She brought up for discussion the advertising opportunities for the Mexico Beach 2027 Calendar. Discussion followed. After discussion it was decided to keep the advertising cost at \$300.00 for the calendar this year. She stated that Music in the Park and Beach Clean-up will be taking place in September.
- VIII. **Chairman's Report**- Director Carroll stated that he would be out of town due to a conference for the September board meeting and asked Vice-chair Sanchez to lead the meeting. Director Sanchez agreed.
- IX. **Adjournment**- Motion made by Director Oldham seconded by Director Sanchez. Motion passed unanimously.

Respectfully submitted,
Kathy Krum/Recording Secretary